

MINUTES
BOARD OF SUPERVISORS
COUNTY OF YORKRegular Meeting
November 3, 1999

7:00 p.m.

Meeting Convened. A Regular Meeting of the York County Board of Supervisors was called to order at 7:01 p.m., Wednesday, November 3, 1999, in the Board Room, York County Finance Building, by Chairman Sheila S. Noll.

Attendance. The following members of the Board of Supervisors were present: Walter C. Zarembo, Sheila S. Noll, Albert R. Meadows, James W. Funk, and Jere M. Mills.

Also in attendance were Daniel M. Stuck, County Administrator; and James E. Barnett, County Attorney.

Invocation. Reverend Richard Holmes gave the Invocation.

Pledge of Allegiance to the Flag of the United States of America. Chairman Noll led the Pledge of Allegiance.

EMPLOYEE RECOGNITION AND PRESENTATIONS BY CITIZEN BOARDS AND COMMISSIONS**YORK COUNTY HISTORICAL COMMITTEE**

Mrs. Bonnie Karwac, Chairman of the York County Historical Committee, made a presentation on activities of the Committee over the past year, as well as those planned for the future. She indicated the Committee plans to continue the monthly walking tours and assist the Zweibrücken Student Exchange Program. The Committee has been very busy raising funds for the War Memorial and designing a web page for the Internet. Future projects include the establishment of a museum dedicated to York County history, establishment of a photographic history file, hosting the annual Christmas Tree Lighting Ceremony, and sponsorship of a Veterans Day program. At this time Mrs. Karwac asked those members of the Historical Committee present in the audience to stand and be recognized.

COUNTY ATTORNEY REPORTS AND REQUESTS

Mr. Barnett indicated he had no report to make at this time.

Mr. Zarembo asked Mr. Barnett to provide the Board with an update on the James/York Plaza situation.

Mr. Barnett explained that there has been a dispute between the owners of James/York Plaza shopping center and the owner of the Citgo gas station concerning two access points between the parking lot and the gas station parcel. At this point the matter is in the court system without County involvement.

Mr. Zarembo asked if it was correct that for now the shopping center has to remove the barriers it set up.

Mr. Barnett indicated Mr. Zarembo was correct.

COUNTY ADMINISTRATOR REPORTS AND REQUESTS

Mr. Stuck provided information to the Board members on the following:

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Board Material Provided on the Intranet: The Board material for tonight's meeting has been placed on the County's Intranet, and material for the remaining regular meetings of 1999 will also be available for review. Staff has indicated that after the first of the year, the agenda materials will be available for access on the Internet. The Board members were asked to review the site and provide any comments they might have.

Newly Elected Board of Supervisors Members: A letter will be sent to the newly elected Board members providing them with a schedule of the Board's remaining meetings for 1999 and encouraging them to attend.

Community Center Discussions: The Board was provided with a status on the Community Center discussions. Staff had met several times and established a team to review the proposals. A list of information needed from each of the proposers has been developed, and meetings have been scheduled with each in order to discuss the final information needed from them in order for the team to provide a thorough analysis of each proposal.

Mr. Stuck also mentioned that tomorrow was Diane Fulton's last day with the County. She has been with the County for eight years and was currently serving as the County's Acting Public Information Officer. Mrs. Fulton is leaving the County to become a full-time teacher with the Newport News School System. Mr. Stuck also reminded the Board members of John Carl's retirement function to be held on November 12, 6:00 p.m., at Grace Episcopal Church Parish House. He then introduced Mr. Bill Parker, newly appointed Public Information Officer, to the Board members.

CITIZENS COMMENT PERIOD

No speakers appeared at this time.

The following individual left a comment on the Citizens' Comment Line:

Bill Cole, Yorktown

MATTERS PRESENTED BY THE BOARD

Chairman Noll thanked the voters of York County for turning out yesterday in the terrible weather. She congratulated all the candidates, stating all were winners because they put themselves on the line by running for public office. The County is grateful to them for being responsible citizens who want to make a contribution to the County. She noted there was lively competition in York County which bodes well for the future of the County. Chairman Noll thanked Mrs. Fulton and Paul Garman for their excellent coverage of the voting returns on Channel 36. She also expressed her appreciation to the election officials.

Mr. Zaremba expressed his agreement with Chairman Noll with respect to the participation by all the candidates, stating the real winners are the voters of York County because they will have a top-notch Board of Supervisors that will be dedicated to the best interests of the citizens. He spoke about the heavy turn-out of voters, stating he felt it was probably greater than the County has experienced in a long time for an off-election year. Mr. Zaremba then addressed the community/recreation center proposals and the staff's attempt to get further information from the YMCA and the York County Athletic Club. He noted it would be December before the Board could receive the staff's analysis. Because of that, he stated he felt the final decision should be left to the next Board, and he asked the current Board to allow that to happen. Mr. Zaremba also addressed the deer management issue, noting that the residents of Yorktown had established an initiative to reduce the deer population. He asked if the staff was taking a look-see attitude regarding the success of that initiative before having discussions with other subdivisions experiencing the same problems.

Mr. Stuck noted that staff had put together a summary memorandum that went to the Board, concluding with the fact that staff was awaiting further direction from the Board. With respect to Yorktown, the staff has fielded a number of questions and referred those people to the appropriate people to help them. The staff has served as a communications link to help everybody involved thus far.

Mr. Zaremba then noted that the public does not have access to the minutes of the York County Library Board of Trustees, and he asked that the Librarian be contacted and asked to provide the minutes to the Board and public in a timely fashion. He then indicated he felt the County and the surrounding jurisdictions should have the capability of viewing each other's governmental programming, and he asked if anything was being done toward that goal.

Mr. Stuck stated that several years ago the jurisdictions agreed to exchange tapes, and York County has provided programming tapes to those jurisdictions that have requested them. York County has not asked for tapes of other jurisdictions. The County also shared a cable channel with James City County a number of years ago, but there did not seem to be much interest then. He stated it was his understanding that the capability was not present for a unified channel at this time, and that it would be quite expensive to develop. At the time that Continental was the County's cable provider, they pushed for such a unified channel; but the communities involved did not feel it would be worth the high cost. Mr. Stuck indicated that technology is constantly changing, and it was something that could be investigated as to its feasibility today.

Mr. Zaremba stated he felt the County should be able to do better than provide tapes, and that with today's technology the County should be able to have live simulcasts with other jurisdictions. He stated there are issues that cross boundaries, and these boards and councils spend significant amounts of time discussing relevant issues, and the citizens are left out of the loop. He then addressed the IDA's strategic plan, stating it should be a part of the new Board's goals and objectives.

Mr. Mills congratulated all the candidates concerning yesterday's election. Regarding the proposals for a new community/recreation center, he stated he felt if the staff feels comfortable with the information provided and can make a recommendation to the Board, the recommendation should be brought to the current Board for a vote. He stated the new Board could change the decision if they didn't like it.

AGENCY AND STAFF PRESENTATIONS

VIRGINIA PENINSULA REGIONAL JAIL

Mr. John Kuplinski, Director, Virginia Peninsula Regional Jail, displayed a video tape for the Board members depicting programs of the Jail involving inmate participation. He noted that the programs provide training opportunities for the inmates in order to help them once they have completed their terms at the Jail. He thanked the staff of York County for putting the videotape together, and stated it was being shown on the access channels of the four member localities. Mr. Kuplinski stated the programs are successful because of the criteria used. The inmates in the programs are well motivated and do not get into the program unless they are. The staff plays a large role because they are instrumental in the selection process. He stated the Jail is averaging about \$20,000 in savings per month to the four localities for which services are provided. Mr. Kuplinski then outlined other programs offered to the inmates.

Chairman Noll asked if the pod theory was working for the inmates.

Mr. Kuplinski indicated it was. He noted the Regional Jail does not have anywhere near the problems a traditional jail has.

Chairman Noll asked if there was a trained psychologist or counselor in the Drug Section.

Mr. Kuplinski stated the security officer is the constant presence, but the facilitator or counselor is provided by the Colonial Services Board, and that person was in the unit 40 hours per week.

Mr. Zaremba asked Mr. Kuplinski to distinguish between the difference between the program shown in the video and the work release program.

Mr. Kuplinski explained that individuals on the work release program leave the facility each day to go to jobs on an unsupervised basis, and they come back at the end of each work day. He explained the criteria that must be met in order to be on the work release program.

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PUBLIC HEARING

DEED OF EASEMENT FOR TRAFFIC SIGNAL

Mr. Barnett briefly explained the purpose of proposed Resolution R99-201 to authorize the execution of a deed granting an easement to the Virginia Department of Transportation for the purpose of erecting a traffic signal on property owned by the County at Fire Station No. 1. He indicated that VDOT will pay \$3,600 for the easement in connection with planned improvements to Route 17.

Chairman Noll then called to order a public hearing on proposed Resolution R99-201 which was duly advertised as required by law and is entitled:

A RESOLUTION TO AUTHORIZE THE COUNTY ADMINISTRATOR TO EXECUTE A DEED GRANTING AN EASEMENT TO THE VIRGINIA DEPARTMENT OF TRANSPORTATION FOR THE PURPOSE OF ERECTING A TRAFFIC SIGNAL ON PROPERTY OWNED BY THE COUNTY AT FIRE STATION NO. 1, 5751 GEORGE WASHINGTON MEMORIAL HIGHWAY

There being no one present who wished to speak concerning the subject resolution, Chairman Noll closed the public hearing.

Mr. Meadows moved the adoption of proposed Resolution R99-201 that reads:

A RESOLUTION TO AUTHORIZE THE COUNTY ADMINISTRATOR TO EXECUTE A DEED GRANTING AN EASEMENT TO THE VIRGINIA DEPARTMENT OF TRANSPORTATION FOR THE PURPOSE OF ERECTING A TRAFFIC SIGNAL ON PROPERTY OWNED BY THE COUNTY AT FIRE STATION NO. 1, 5751 GEORGE WASHINGTON MEMORIAL HIGHWAY

WHEREAS, the Virginia Department of Transportation (VDOT) desires to purchase from York County an easement containing 500 square feet, more or less, of area, such easement to be located upon property owned by the County upon which is presently situated York County Fire Station No. 1, for the purpose of constructing and erecting a traffic signal; and

WHEREAS, such easement is deemed necessary by VDOT in connection with certain improvements to be constructed to Route 17; and

WHEREAS, VDOT has offered the sum of \$3,600.00 to the County in exchange for the easement; and

WHEREAS, the County Board of Supervisors, has conducted a duly advertised public hearing to determine whether the public interest supports the granting of the easement, and

WHEREAS, the Board having determined that the granting of the easement is supported by public necessity.

NOW, THEREFORE, BE IT RESOLVED by the York County Board of Supervisors this, the 3rd day of November, 1999, that the County Administrator be, and he is hereby, authorized to execute an easement deed conveying to the Virginia Department of Transportation an easement as described above for the purpose of erecting a traffic signal on property owned by the Board and located at 5751 George Washington Memorial Highway, Grafton, Virginia, such easement deed to be approved as to form by the County Attorney.

On roll call the vote was:

Yea: (5) Zaremba, Meadows, Funk, Mills, Noll
Nay: (0)

CONSENT CALENDAR

Mr. Stuck asked that proposed Resolution R99-208 regarding the ratification of appointments to the Peninsula Alliance for Economic Development be added to the Consent Calendar.

Mr. Mills moved that the Consent Calendar be approved as amended to include the addition of proposed Resolution R99-208.

On roll call the vote was:

Yea: (5) Meadows, Funk, Mills, Zaremba, Noll
Nay: (0)

Thereupon, the following minutes were approved and resolutions adopted:

Item No. 2. APPROVAL OF MINUTES

The minutes of the following meetings of the York County Board of Supervisors were approved:

September 1, 1999, Regular Meeting
September 8, 1999, Adjourned Meeting

Item No. 3. COMMENDATION OF RETIRING EMPLOYEE: Resolution R99-206

A RESOLUTION TO COMMEND MARILYN A. BELYEA, YORK
COUNTY AGING AND HEALTH SERVICES COORDINATOR, ON
THE OCCASION OF HER RETIREMENT

WHEREAS, Marilyn A. Belyea, began work for York County on February 3, 1978, and is retiring from her present position as Aging and Health Services Coordinator, in the Community Services Department, and

WHEREAS, from the onset of her employment and throughout these past 21 years, Ms. Belyea's commitment to programs and services for York's citizens has been evident and she has demonstrated dedication and commitment to the County of York, its government and its citizens; and

WHEREAS, during her career, Ms. Belyea has served as a professional nursing instructor, training students to be certified nurse aides, which provided those citizens seeking socio-economic self-sufficiency with marketable skills for use in the health care field; and

WHEREAS, during her employment, she trained approximately 600 such individuals, not only providing them with a sound health care education, but also she has coached, guided and modeled a strong work ethic, self-discipline and compassion; and

WHEREAS, Ms. Belyea has supervised the County's home health care program, providing placements within the community of nurse aids and giving oversight to the care of the elderly and disabled in their homes; and

WHEREAS, Ms. Belyea has supported aging activities by establishing health care screening and other programming at the Senior Center of York and otherwise acting as; as a health liaison to the Senior Center of York; by developing and implementing the concept of "Senior Connection" an information and referral program for senior citizens; by serving on the advisory Board of the Peninsula Agency on Aging; by being, for many years, an integral member of the conference committee for the annual Forum on Aging; by serving as an important member of the multi-agency Long Term Care Committee and hosting the monthly meetings; and

WHEREAS, Ms. Belyea has developed and implemented a seminar series for caregivers of the elderly and disabled, teaching them various techniques for the physical care of dependent family members, but also providing them with the tools to nurture and care for the emotional needs of their loved ones with patience and compassion; and

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WHEREAS, Ms. Belyea has developed, secured interagency representation and assistance and implemented a Care Givers Support Group, in recognition of the emotional needs of those who have elderly or disabled dependents; and

WHEREAS, Ms. Belyea has provided and coordinated services to the disabled of County by representing York on the Peninsula Disability Services Board and by developing and maintaining a registry of signers for the hearing impaired; and

WHEREAS, Ms. Belyea has overseen the Health Clinic operated in the Community Services Center in Charles Brown Park, coordinating with and supporting the volunteer physicians and nurses who see over 30 patients there each Thursday evening; and

WHEREAS, Ms. Belyea served as an integral part of the Health team, twice engaged in serious study of health related issues in the County and also provided extensive support "HealthBeat" which used channel 36 and other resources for the health education programming for the public and later developed a wellness initiative for County government and citizens; and

WHEREAS, Ms. Belyea has also served as Building Coordinator for the Griffin-Yeates Center, handling all aspects of facility management from opening the building in the morning and raising the flag to responding to middle of the night calls opening the building; and

WHEREAS, Ms. Belyea has served for many years as the Community Services Department's Safety Representative, sitting on the County's Loss Management Committee, reviewing department facilities and practices for safety hazards and accident reports for remedies, informing Department employees and seeking at all times to promote a safe work place; and

WHEREAS, Ms. Belyea has been actively and deeply involved in the Department's emergency planning process, working with the Fire and Life Safety Department's Deputy Coordinator of Emergency Management to plan for the care of special needs populations in a time of County emergency, and becoming a Certified Red Cross Shelter Manager, acting as the lead for a Reserve Shelter Team maintained by the Community Services Department to be activated as needed by the Emergency Management Coordinator; and

WHEREAS, in all that she has done, she has demonstrated great knowledge and skill, a high degree of professionalism, a commitment to lifelong learning and to continuous service improvement; and

WHEREAS, Ms. Belyea has been a loyal and dedicated employee of the County who is highly respected by her students, her colleagues and countless citizens; and

NOW, THEREFORE, BE IT RESOLVED, by the York County Board of Supervisors and it is hereby, that Marilyn A. Belyea is to be commended for her dedication, her loyalty and her commitment throughout the past 21 years and for her exemplary efforts and her many accomplishments;

BE IT FURTHER RESOLVED that at this time of her retirement, an expression of appreciation be conveyed to Ms. Belyea on behalf of the County of York, its staff and the countless citizens who have benefited from her skills, her caring and her many contributions;

BE IT STILL FURTHER RESOLVED that the Board of Supervisors offers the very best wishes to her and to her loved ones for a rewarding and pleasurable retirement.

Item No. 4. COMMENDATION OF RETIRING EMPLOYEE: Resolution R99-207

A RESOLUTION TO COMMEND JOHN A. CARL, JR., YORK
COUNTY PUBLIC INFORMATION OFFICER, UPON THE OCCASION
OF HIS RETIREMENT FROM COUNTY SERVICE

WHEREAS, on October 29, 1999, John A Carl, Jr., York County Public Information Officer, retired after having served 10 years with the County of York; and

WHEREAS, as Public Information Officer, John Carl has been considered a true "man of the people," dedicated to balancing the needs and desires of the County's citizens with those of

County government in his commitment to promoting and guiding productive communication and the positive exchange of information between all parties; and

WHEREAS, during his tenure as Public Information Officer, John was instrumental in developing informational programs for the citizens of York County on a wide variety of projects through the years, from the construction and opening of new fire stations, County offices buildings, and the new York-Poquoson Courthouse, to the construction of water and sewer projects throughout the County, the development and maintenance of the County's cable franchise agreement, as well as his involvement in community projects such as the Yorktown 4th of July Committee, and

WHEREAS, John has worked tirelessly in the interest of this community, urging its citizens to "reach out and touch" York County, and through his efforts being deemed "King of the Wire Diagrams," "Guardian of the Citizens Comment Timer," "God of the View Graphs," and "Voice of the Super Audix," not to mention earning the title "Mr. York County;" and

WHEREAS, John has been a true friend to the Board of Supervisors, the County Administrator, and all York County employees, providing wisdom, advice, and selfless hours of his personal time to work with and support them on projects and programs to promote York County; and

WHEREAS, John's optimistic attitude, his keen sense of humor, his refusal to accept second-best, and his dedication to doing what was right in all situations was an inspiration to all who worked with him;

NOW, THEREFORE, BE IT RESOLVED by the York County Board of Supervisors this the 3rd day of November, 1999, that John A. Carl, Jr., be, and he is hereby, on the occasion of his retirement, commended and congratulated on his 10 years of exemplary service to the County of York.

BE IT FURTHER RESOLVED that the sincere appreciation of the citizens of York County is extended to John Carl for his service, and the heartfelt best wishes of this Board are extended to him and his family for happiness and contentment in the days to come.

Item No. 5. EMPLOYEES OF THE QUARTER: Resolution R99-202

A RESOLUTION TO COMMEND THE SAFETY TOWN COMMITTEE MEMBERS AS EMPLOYEES OF THE QUARTER

WHEREAS, the following employees comprised the 1999 Safety Town Committee and through their day-to-day efforts the program was a great success:

Cynthia Everett-Khan, Family Literacy Worker, Department of Community Services, Division of Children's Services

Marcy F. Greenberg, Recreation Supervisor I, Department of Community Services, Division of Parks and Recreation

Brooke M. Morris, Recreation Supervisor I, Department of Community Services, Division of Parks and Recreation

Frank J. Rogers, Human Services Analyst/Management Assistant, Department of Community Services, Division of Administration

Sarah A. Vance, Secretary III, Department of Community Services, Division of Administration, and

Annetta L. Norwood, Fire Safety Educator, Department of Fire and Life Safety, Division of Fire and Rescue Operations; and

WHEREAS, York County's Safety Town is an annual five-day summer program targeting children who will be entering kindergarten in the fall; and

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WHEREAS, through the contributions, donations and sponsorships of various citizens, businesses, agencies and corporations, the program is offered free of charge to those children who live in York County; and

WHEREAS, during the program, the children are presented with a variety of life safety behaviors, messages and concepts in an age appropriate, interactive and hands-on way; and

WHEREAS, during the last five years, the Safety Town program has been offered and approximately 700 children have participated; and

WHEREAS, these dedicated and enthusiastic committee members spent many hours coordinating and implementing the activities of this outstanding community program;

NOW, THEREFORE, BE IT RESOLVED by the York County Board of Supervisors this 3rd day of November, 1999, that the Safety Town Committee Members, be, and are hereby, congratulated upon their selection as Employees of the Quarter for the quarter ended September 30, 1999.

Item No. 6. PURCHASE AUTHORIZATION: Resolution R99-204

A RESOLUTION TO APPROVE PURCHASE OF PICK-UP TRUCKS

WHEREAS, it is the policy of the Board of Supervisors that all procurements of goods and services by the County involving the expenditure of \$30,000 or more be submitted to the Board for its review and approval; and

WHEREAS, the County Administrator has determined that the following procurement is necessary and desirable, that it involves the expenditure of \$30,000 or more and that the County has complied with all applicable laws, ordinances, and regulations;

NOW, THEREFORE, BE IT RESOLVED by the York County Board of Supervisors this 3rd day of November, 1999, that the County Administrator be, and hereby is, authorized to conclude procurement arrangements for the following:

Pick-up trucks

AMOUNT
\$34,878

NEW BUSINESS

LEGISLATIVE PROGRAM FOR 2000

Mr. Barnett explained the items contained in the 2000 Legislative Program, indicating the item dealing with Enterprise Zones was a late entry. The Board asked if there was a push from other localities in the state for this legislation, and Mr. Barnett stated there was not, and it could be removed from the program if the Board wished.

Discussion followed on the request to the General Assembly to look at a possible change in the State's tax structure.

Mr. Funk moved the adoption of proposed Resolution R99-191 that reads:

A RESOLUTION APPROVING THE COUNTY'S 2000 LEGISLATIVE PROGRAM

WHEREAS, because of the applicability of Dillon's Rule in Virginia, York County is dependent upon the General Assembly to adopt specific enabling legislation in many instances in order to enable the County to provide efficient and effective services and government to its citizens; and

WHEREAS, the County has developed a Legislative Program for the consideration of the 2000 session of the General Assembly which outlines certain legislative policies which the Board

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believes ought to guide the General Assembly and proposes certain legislation that would benefit the County; and

WHEREAS, the Board has carefully considered its legislative program, and believes that it is in the best interests of the citizens of York County;

NOW, THEREFORE, BE IT RESOLVED by the York County Board of Supervisors this 3rd day of November, 1999, that this Board hereby approves the County's 2000 Legislative Program, and commends it to the County's representatives in the General Assembly for action.

BE IT FURTHER RESOLVED that copies of this Resolution and the County's 2000 Legislative Program be forwarded to the County's elected representatives to the General Assembly.

On roll call the vote was:

Yea: (5) Funk, Mills, Zaremba, Meadows, Noll
Nay: (0)

RENOVATIONS TO THE ADMINISTRATION AND FINANCE BUILDINGS

Mr. Stuck explained the purpose of proposed Resolution R99-188 was to award a contract for the renovation of the Finance and Administration Buildings and to authorize him to do all things necessary to complete the projects. He noted these two buildings were the 5th and 6th in an overall renovation program which started with the decision made to renovate the Old Circuit Courthouse. He reviewed the bids received and explained the successful efforts of staff to negotiate a reduction in the low bid. Mr. Stuck stated that funds were available to complete this project.

Mr. John Hudgins, Project Manager, explained the scope of work involved in the two building renovations.

Chairman Noll asked if any asbestos removal was involved.

Mr. Hudgins indicated there was some in the Administration Building.

Mr. Zaremba asked for a breakout in cost between the Administration and Finance Buildings.

Mr. Hudgins indicated the costs for each building were about equal; \$565,000 for the Finance Building and \$500,000 for the Administration Building.

A brief discussion ensued concerning the renovation history of the Administration Building.

Mr. Zaremba asked if the long-term space plan would be satisfied with these renovations.

Mr. Stuck indicated it would be with the renovation of these two buildings and the small renovation project to the Environmental and Development Services building. He stated he did not envision a need for additional office space in the next 15 years.

Mr. Zaremba asked if Mr. Stuck was confident that there would not be a need in the next budget cycle to increase the tax rate in order to provide for further construction for office space.

Mr. Stuck indicated the County has a 6-year Capital Improvements Program that is fiscally constrained. He stated he could not stop the Board from adding projects which could cause the tax rate to go up. He stated if the Plan was adhered to, the Plan was funded. Mr. Stuck stated he felt the Board was spending too little on the County's infrastructure. As revenues allow, he stated staff was trying to increase amounts dedicated to capital expenditures to get to the point where enough is being spent to keep up the infrastructure and maintain the County's assets.

Chairman Noll then moved the adoption of proposed Resolution R99-188 that reads:

A RESOLUTION TO AWARD A CONTRACT FOR RENOVATION OF
THE FINANCE AND ADMINISTRATION BUILDINGS AND TO

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AUTHORIZE THE COUNTY ADMINISTRATOR TO DO ALL THINGS
NECESSARY TO COMPLETE THIS PROJECT

WHEREAS, it is the desire of the York County Board of Supervisors to renovate the Finance and Administration Buildings and the low bid for this project was submitted by Viteri Construction Management of Newport News; and

WHEREAS, it is the desire of the York County Board of Supervisors to award a construction contract to Viteri Construction Management of Newport News in the amount of \$1,058,742; and

WHEREAS, in addition to the contract for renovation of the buildings, there are a number other items which are part of this project, these include information systems wiring, HVAC controls and balancing, office systems and a contingency reserve; and

WHEREAS, appropriations made during Fiscal Year 2000 for the purpose of renovating and equipping the Administration and Finance buildings are sufficient to allow for completion of this project as described above;

NOW, THEREFORE, BE IT RESOLVED by the York County Board of Supervisors this 3rd day of November, 1999, that the County Administrator be, and he hereby is, authorized to execute contracts, and any necessary related documents, approved as to form by the County Attorney, with Viteri Construction Management of Newport News, in the amount of \$1,058,742 for the renovation of the Finance and Administration Buildings.

BE IT FURTHER RESOLVED that the County Administrator be, and he hereby is, authorized to procure goods, equipment, and services and to do all things necessary to complete the renovation and equipage of the Finance and Administration Buildings, without further action by this Board, provided that the total cost of said purchases shall not exceed the total of funds available for these purposes.

On roll call the vote was:

Yea: (4) Mills, Meadows, Funk, Noll
Nay: (1) Zaremba

CLOSED SESSION. At 8:42 p.m. Mr. Funk moved that the meeting be convened in Closed Session pursuant to Section 2.1-344(a)(1) of the Code of Virginia pertaining to appointments to Boards and Commissions.

On roll call the vote was:

Yea: (5) Zaremba, Meadows, Funk, Mills, Noll
Nay: (0)

Meeting Reconvened. At 9:15 p.m. the meeting was reconvened in open session by order of the Chair.

Mr. Funk moved the adoption of proposed Resolution SR-1 that reads:

A RESOLUTION TO CERTIFY COMPLIANCE WITH THE FREEDOM
OF INFORMATION ACT REGARDING MEETING IN CLOSED SES-
SION

WHEREAS, the York County Board of Supervisors has convened a closed meeting on this date pursuant to an affirmative recorded vote and in accordance with the provisions of the Virginia Freedom of Information Act; and

WHEREAS, Section 2.1-344.1 of the Code of Virginia requires a certification by the York County Board of Supervisors that such closed meeting was conducted in conformity with Virginia law;

NOW, THEREFORE, BE IT RESOLVED by the York County Board of Supervisors this the 3rd day of November, 1999, hereby certifies that, to the best of each member's knowledge, (1) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting to which this certification resolution applies, and (2) only such public business matters as were identified in the motion convening the closed meeting were heard, discussed, or considered by the York County Board of Supervisors.

On roll call the vote was:

Yea: (5) Meadows, Funk, Mills, Zaremba, Noll
Nay: (0)

RECOMMENDATION FOR APPOINTMENT TO THE BOARD OF ZONING/SUBDIVISION APPEALS

Mr. Funk moved the adoption of proposed Resolution R99-199 that reads::

A RESOLUTION TO RECOMMEND THE APPOINTMENT OF AN INDIVIDUAL TO THE YORK COUNTY BOARD OF ZONING/ SUBDIVISION APPEALS

WHEREAS, the term of Stamy E. Edmisten, Jr. on the York County Board of Zoning/Subdivision Appeals expires on December 31, 1999; and

WHEREAS, Mr. Edmisten was first appointed to the Board of Zoning/Subdivision Appeals on June 9, 1978; and

WHEREAS, Mr. Edmisten is eligible for reappointment to said Board and has indicated that he wishes to serve another term;

NOW, THEREFORE, BE IT RESOLVED by the York County Board of Supervisors, this the 3rd day of November, 1999, that Robert Beil be, and he hereby is, recommended for appointment to the York County Board of Zoning/Subdivision Appeals, such term to begin January 1, 2000, and expire December 31, 2004.

On roll call the vote was:

Yea: (5) Funk, Mills, Zaremba, Meadows, Noll
Nay: (0)

APPOINTMENT TO THE YORK/POQUOSON SOCIAL SERVICES BOARD

Mr. Funk moved the adoption of proposed Resolution R99-205 that reads:

A RESOLUTION TO APPOINT A YORK COUNTY REPRESENTATIVE TO THE YORK-POQUOSON SOCIAL SERVICES BOARD

BE IT RESOLVED by the York County Board of Supervisors this 3rd day of November, 1999, that James O. McReynolds be, and is hereby appointed as a York County representative on the York-Poquoson Social Services Board to fill the unexpired term of Ann F. White, such term to begin immediately and expire on December 31, 2003.

On roll call the vote was:

Yea: (5) Mills, Zaremba, Meadows, Funk, Noll
Nay: (0)

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Meeting Adjourned. At 9:17 p.m. Chairman Noll declared the meeting adjourned to 7:00 p.m., Wednesday, November 10, 1999, in the Board Conference Room, York County Finance Building, for the purpose of conducting a work session.

Daniel M. Stuck, Clerk
York County Board of Supervisors

Sheila S. Noll, Chairman
York County Board of Supervisors